Actions from Area Panel meeting 19th June 2024

Deadline for staff to respond: 1pm on Monday 12th August

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
			{Designated officer >>>>>>>>>	>>>>>>	>>>>>>
WAO1 (19.06)	Overgrowth maintenance on authority properties. Service charges being taken despite service not being delivered. Prev WA4.	Robert Walker / Emma Gilbert	We understand ground maintenance is a frustrating issue for residents. We will be able to provide a verbal update at the next area panel.	Ongoing	20.08.24
WAO2 (19.06)	Residents not consulted with regard to issue of garage licenses	Benjamin Tedder	Parking spaces and garages are offered to successful applicants in line with the Car Parks & Garages priority allocations policy. The license agreement for car parking spaces and garages must consistently reflect the elements of this policy, as a result. Some changes around the license wording, to make the existing terms clearer for applicants and licensees, have been made over recent years but the way that car parking spaces and garages are offered to licensees remains largely unchanged from when the original policy was agreed. The license has contained	Completed	2 August 2024

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			terms, advising that car parking spaces and garages are for the daily storage of a motor vehicle, which must be in a roadworthy condition (including having a current, valid V5 document and being taxed, insured and with a current MOT) and are not for the storage of items, since the CP&G policy was agreed in 2007. This is due to household items being stored within garages, creating a higher risk of fire within the property. If garage licensees have any questions or would like to clarify the terms within their existing license agreement to use a garage, they can contact the Housing Customer Services Team at housing.customerservices@brighton-hove.gov.uk or on 01273 293030 and they will be happy to help.		
WAO3 (19.06)	Better inclusion of residents in EDB consultations	Keely McDonald	Recent West EDB bids and their consultations will be looked at to look at any gaps and offer support to bidders, if this is in reference to a specific bid, please let me know.	Complete	16.08.24
WA4	Regarding matters arising page 14 minutes – West Area Estate Walks, record incorrect as residents	Justine Harris	A verbal update will be given.		

Date Action

Is Action

Ref & Date

unable to attend, Cllr Hewitt confirmed

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	Hangleton walk but no Knoll walk				
WA5	Residents raised concerns surrounding the misrepresentation and confusion between the ability of tenants, leaseholders, freeholders and other parties of relevant interest to sit on and contribute toward EDB decision panels (Relating to prev W3.1)	Sam Nolan	Response available under item W3.1 of Residents Questions.	Complete	16.08.24